

**UNIVERSITY OF WASHINGTON
SCHOOL OF DENTISTRY**

Subject: Vendor Access to University of Washington Dental Students

Policy Number:

Effective Date: August 1990

Revision Dates: April 2002

PURPOSE

To provide guidelines for commercial vendors to gain access to dental students during business hours. Such access will not interfere with either the instructional, research, or patient care functions of the School of Dentistry.

GENERAL POLICY

The University of Washington School of Dentistry prohibits personal contact of registered predoctoral students by commercial vendors at instructional sites during normal business hours except in designated areas and upon proper registration with the Office of Development.

IMPLEMENTATION

- I. Vendors are not allowed in classrooms, laboratories, and clinics within either the Health Sciences Center or extramural instructional sites while students are engaged in educational and patient care activities.
- II. Commercial vendors are permitted to display announcements of company-sponsored activities in areas designated by the Office of Development.
- III. Commercial vendors may gain access to students in designated areas during business hours upon registration with the Office of Development. Non-Commercial vendors (i.e. military, public health) may gain access to students in designated areas during business hours upon registration with the Office of Student Services.
- IV. Registration Protocol
 - A. Commercial vendors will submit an application to display goods and/or services during business hours to the Office of Development at least ten business days in advance of the proposed event. Non-Commercial Vendors will submit an application to the Office of Student Services.

- B. The application form as shown in Appendix A will be used.
- C. The University reserves the right to deny access to any vendor whose activities would interfere with the educational program or patient care, or whose products or services are deemed to be illegal or harmful to students.

Appendices: Appendix A, Application for Exhibit

Dean of UW SOD:



Martha Somerman, Dean of the UW School of Dentistry

September 18, 2008

Appendix A
APPLICATION FOR EXHIBIT

VENDOR NAME

ADDRESS

CITY

STATE

ZIP

TELEPHONE: () _____

REPRESENTATIVE

APPLICATION DATE: _____ DISPLAY DATE: _____

LOCATION OF EXHIBIT: ___ Student Lounge ___ Room #

PROPOSED HOURS OF EXHIBIT: From _____ to _____

DESCRIPTION OF PRODUCTS/SERVICES TO BE EXHIBITED:
